

## SAHS PTO March General Assembly Meeting

SAHS Media Center

March 28, 2023, 5:00pm

Meeting Called to Order: 5:20pm (traffic jam)

**Members in Attendance:** Carla Silano, Jo Ellen Parkey, Dr. Graham, Jen Stevenson, Jennifer Sartiano, Heather Mowrey, Dana Evans, Cathi Rivera, Tanya Feddern-Bakcan

### A. Welcome/Approval of Minutes – Jen Stevenson

**Motion to approve January minutes:** Heather Mowrey

**Second:** Jennifer Sartiano

**Motion approved.**

**February Minutes will be presented and approved at the April meeting.**

### B. Principal Report/SAHS Updates – Dr. Graham

#### Funding Request.

New computer cart with 32 laptops: \$22,360

**Discussion:** PTO would like to add the stipulation that computers will be SAHS PTO branded and the cart will be designated a “Roaming Cart” (not assigned to one teacher/classroom/department) so that all students in the building will have access to PTO funded cart.

**Motion to approve funding with stipulations:** Jennifer Sartiano

**Second:** Jo Ellen Parkey

**Motion Approved.**

#### **Action:**

- ✓ Dr. Graham will work with Dana Evans to finalize payment working around the fact that Dana doesn't come into the building.
- ✓ Dr. Graham will support the PTO's plan to challenge the AICE program to match the funding to supply SAHS with a matching computer cart.

#### **2022 – 2023 Academic Year.**

Incoming Freshman Class is estimated to be 346 students – a considerable drop.

Administration currently working on budget and scheduling.

Confirmed Dates:

Teachers Report: August 3<sup>rd</sup>

Welcome Back Breakfast/Lunch for staff: August 4<sup>th</sup>

Link-Crew 9<sup>th</sup> Grade Orientation: August 9<sup>th</sup> (8:00am-12:00pm)

PTO to host welcome meeting for 9<sup>th</sup> grade parents. (8:00am-8:30am)

First Day: August 10<sup>th</sup>

#### **Action:**

- ✓ Jen Stevenson will work with Administration to create a PTO/SAHS calendar sharing communication plan that will help us work together when planning events.
- ✓ PTO Board will vote on the purchase of stickers or other item for Freshman.

#### **Security Update.**

Gate for SAHS Students to walk to FCTC to be equipped with a scanner so that only students with permission will be allowed to pass through.

#### **Action:**

- ✓ None.

### **C: Treasurer Report – Dana Evans**

Dana Evans went over our budget, line by line, answering questions.

Outstanding Spirit Night payments: J. Crew and Zaxby's

Outstanding Sponsor Payment: GreenHands payment (via RBH) for water bottle stations.

Graduation: 602 VIP seats already purchased.

Fans and coolers have been ordered.

Senior yard signs will be purchased by PTO this year.

Remaining Rapid Funding Budget will go toward requested computer cart.

#### **Action:**

- ✓ Jennifer Stevenson will follow up on outstanding payments and place order for signs.

### **D: Power of an Hour – Jennifer Sartiano**

2022 – 2023 Chairs: Emily Gordon and Erin Worrell

#### **Action:**

- ✓ Emily Gordon and Erin Worrell will attend the April PTO Meeting.
- ✓ Jennifer Sartiano will pass along her secret formula in writing to Emily and Erin.
- ✓ Jennifer, Emily, and Erin will secure date and venue for Fall POH.

### **E: FAST Improvement Incentive Party – Jen Stevenson**

Event cancelled. PTO will be notified if a replacement event is scheduled.

### **F: Arrive Alive Tour – Heather Mowrey**

Date: April 20<sup>th</sup>

Discussion: SJCSO is working with Nassau County to gain use of their simulator and their staffing. It has been difficult to get information regarding this event. No confirmation of scheduling has been forthcoming. Switching course and choosing to sponsor/coordinate a MADD Panel on the same day was suggested by Heather. Discussion of MADD Panel followed. Carla Silano has experience with hosting MADD at a high school and highly recommended this choice. Those in attendance recommended Heather release the Nassau County Sheriff's Office and confirm with MADD. Juniors and Seniors will attend.

#### **Action:**

- ✓ Heather Mowrey will cancel with SJCSO/NCSO and confirm with MADD.
- ✓ Jennifer Stevenson will prepare information to be posted and sent to parents.

### **G: Graduation, May 22, 2023 – Dana Evans/Jen Stevenson**

Volunteers: SAHS volunteer ushers will seat VIP section; Amp volunteers will seat the remainder.

SAHS volunteers will also be scheduled to assist at rehearsal.

Tickets: Seniors will receive their tickets in their senior packet on Clearance Day.

PTO Request: PTO requested that Dr. Graham make sure that SAHS Faculty and Staff understand that they are responsible for student discipline at graduation. Parent volunteers will direct students, but will not take away phones, etc.

#### **Action:**

- ✓ Specific plans regarding volunteers and a day-of plan for set up and execution will be finalized by the Graduation committee and will be reported at the next PTO meeting.
- ✓ Mr. Abbs will update the Graduation Committee regarding rehearsal day regarding rehearsal day schedule and volunteer needs.
- ✓ Jennifer Sartiano will reach out to SAHS Alumni Volunteers.

- ✓ Dr. Graham will communicate our request regarding student supervision to SAHS faculty and staff.

## H. Hospitality – Heather Mowrey

### Teacher and Staff Appreciation Week: May 1<sup>st</sup> – 5<sup>th</sup> .

Suggested Days: Potato Bar, Lunch, Coffee Cart, Dessert Bar, Non-Food Item.

Days will be scheduled closer to the event.

Suggested Non-Food Item: Beach Towels or some other “summer fun” item.

#### **Action:**

- ✓ Heather Mowrey will finalize the schedule and inform PTO of Volunteer needs.
- ✓ Jen Stevenson will contact her Potato Guy.

### (Every Other) Wednesday Treats

April 5<sup>th</sup> in the Lounge, April 19<sup>th</sup> Afternoon Snack Cart

#### **Action:**

- ✓ Heather Mowrey will finalize inform PTO of Volunteer needs.
- ✓ Jen Stevenson will send out requests to PTO Members

## I. 2023-2024 Board Officers – Jen Stevenson

### Graduating Members.

Jennifer Sartiano, Vice President

Dana Evans, Treasurer

Heather Mowrey, Hospitality

### Nominations.

Jo Ellen Parkey, Vice President

Carla Silano, Secretary

Jennifer Farrow, Treasurer

#### **Action:**

- ✓ None.

## J. New/Old Business

### Capital Improvement – Jennifer Sartiano.

Request from Mike for volunteers to assist putting tables together.

Water Filling Stations are here – waiting for SJCS D plumber to be available.

Window tinting next phase: Performing Arts and JROTC

Suggestion to consider the purchase of umbrellas for the outdoor tables.

### Graduation Banners – Jennifer Sartiano.

Jennifer is working with Senior Class to purchase two new side banners.

Suggestion for PTO to pay for large center banner to match.

#### **Action:**

- ✓ PTO Board will follow up on these items.

## M. Meeting Adjournment

**Motion to Adjourn:** Jo Ellen Parkey

**Second:** Cathi Rivera

**Meeting adjourned:** 6:45pm

**Next Meeting:** April 25, 5:00pm, Location TBA